



Minutes

Of a Meeting of the Kenora Urban Trails Committee of the City of Kenora Wednesday, September 6, 2017 at 8:00 a.m. Operations Building Board Room

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**With** Diane Pelletier, Chair, Judy Underwood, Councillor Sharon Smith, Dave Schwartz, Erik Skiby

**Staff** Josh Nelson, Tourism Development Officer, Kelly Galbraith, Administrative Assistant

**Regrets** Barry Corbett, Heather Gushulak, Ren Amell, Steve Mastromatteo, Melissa Shaw, Planning Assistant

### 1. Call to Order

The meeting was called to order at 4:10 pm.

### 2. Declaration of Pecuniary Interests

There were none declared.

### 3. Confirmation of Previous Meeting Minutes

**Moved by Councillor Smith, seconded by Diane Pelletier and CARRIED**

That the Minutes of the Kenora Urban Trails Committee meeting held on June 6, 2017 be confirmed as written and circulated.

### Discussion:

Dave asked for follow up on the Bicycle Funding item on the June 6<sup>th</sup> minutes. Judy advised she had been in touch with Adam Smith, Special Projects and Research Officer. Kelly will follow up further with Adam regarding this and provide feedback to the group at the next meeting.

Dave also informed the group the street cleaning of the commuter routes has been completed however in the future he would like to see these routes expedited in the early spring street cleaning.

#### 4. Volunteer Hours

| Volunteer                               | Jan | Feb | Mar | Apr | May | Jun  | Jul  | Aug  | Sept | Oct | Nov | Dec |
|-----------------------------------------|-----|-----|-----|-----|-----|------|------|------|------|-----|-----|-----|
| Barry                                   |     |     |     | 1.5 | 1.5 | 21.5 |      |      |      |     |     |     |
| Councillor Smith                        |     | 1.5 |     | 1.5 | 1.5 | 1.5  |      |      | 1.5  |     |     |     |
| Dave                                    |     |     |     |     | 1.5 | 1.5  |      |      | 1.5  |     |     |     |
| Diane                                   |     | 1.5 |     | 1.5 | 1.5 | 1.5  | 1.25 | 2.25 | 1.5  |     |     |     |
| Erik                                    |     | 1.5 |     | 1.5 |     | 1.5  |      |      | 1.5  |     |     |     |
| Heather                                 |     |     |     |     |     |      |      |      |      |     |     |     |
| Judy                                    |     | 1.5 |     | 1.5 | 1.5 | 1.5  | 2.25 | 2.25 | 1.5  |     |     |     |
| Logan                                   |     | 1.5 |     | 1.5 | 2.5 |      |      |      |      |     |     |     |
| Ren                                     |     |     |     | 1.5 | 3.5 |      |      |      |      |     |     |     |
| Steve                                   |     |     |     |     | 1.5 |      |      |      |      |     |     |     |
| Staff                                   |     |     |     |     |     |      |      |      |      |     |     |     |
| Dwayne                                  |     |     |     | 1.5 | 1.5 |      |      |      |      |     |     |     |
| Heather                                 |     |     |     |     |     |      |      |      |      |     |     |     |
| Josh                                    |     | 1.5 |     | 1.5 | 2.5 | 1.5  | 2.25 | 2.25 | 1.5  |     |     |     |
| Kelly                                   |     | 1.5 |     | 1.5 | 2.5 | 1.5  |      |      |      |     |     |     |
| Melissa                                 |     | 1.5 |     | 1.5 | 1.5 |      | 1.25 |      |      |     |     |     |
| Friends of Trails<br>/Bike<br>Committee |     |     |     |     |     |      |      |      |      |     |     |     |

#### 5. Logan Wright's Resignation

**Moved by Diane Pelletier, seconded by Dave Schwartz and CARRIED**

That the Kenora Urban Trails Committee accepts the resignation of Logan Wright from the Kenora Urban Trail Committee effective August 31, 2017.

#### Discussion:

Kelly informed the group the posting for applicants will be circulated to the group once available, as well as advertised in the Kenora Daily Miner and News. It was asked if the posting will be available on Facebook and the City's website. Kelly will follow up with Kerri Holder, Communications Clerk.

#### 6. Work Plan Follow-Up

The Five Year Work Plan and the 2017 Work Plan was circulated to the group. The work plan was reviewed to see what has been accomplished to date and what needs to be carried over.

It was commented that the Beaver Brae trail was missing from the work plan. There was discussion that it was intentionally left off the plan however the group agreed it should be added back in the event there are plans to rejuvenate the trail in the future. It was commented the trail is an opportunity for a gateway to the Rotary Trail. It will be added to the Work Plan in 2019 to revisit the Beaver Brea Trail development.

Water and snowmobile routes were discussed. Due to liability concerns these have been left off the scope of the Kenora Urban Trails Committee at this time.

Items from 2016 that have not been accomplished include adding the bicycle routes to the Trail Guide and a meeting with Engineering to discuss road maintenance. The time constraints of the meeting with engineering were discussed. The group has asked that Jeff Hawley be invited to the November meeting to be introduced to the group and begin the discussion. A dedicated trails website was also highlighted on the work plan however after discussion it was noted that there is a dedicated page on the [www.kenora.ca](http://www.kenora.ca) website which is actively updated. The group agreed that without a budget the website would not be viable at this time. The group asked that the Bench policy be circulated and discussed at the October meeting.

The outstanding items from 2017 include the MNR Rehab and Revitalization Project. Councilor Smith informed the group that Ryan Haines and the Laurenson Lake Stakeholders Group is looking at a potential ecological solution to floating cattail mats in Laurenson's Creek in conjunction with Muskrat conservation. It was asked that MNR Rehab and Revitalization Project be a standing item on the Work Plan. The other outstanding items include Laurenson's Creek upgrades, repairs, lighting and cleanup as well as the Annual Report to Council. Judy and Diane will walk the Laurenson's trail and bring forward recommendations. Josh will be doing an in camera update on September 12<sup>th</sup>, on TCT and Path of the Paddle. He will include the contributions from the Trails Committee in his update.

The 2018 and 2019 action items will be reviewed and discussed at the October Trails meeting.

## **7. Great Lake of the Woods Trail/Trans Canada Trail Update**

### **a) Time Capsule**

Kenora has been selected by Trans Canada Trail Ontario as one of five locations in Ontario to have a Heritage 150 Time Capsule. The Trails Committee members expressed their excitement for the project. Items such as photos, the trail guide, t-shirts and stickers were identified as items to be

placed in the time capsule, along with the minutes of this meeting and the 2016-2019 Kenora Urban Trails Committee work plan. A ceremony will be held in October once the location for the time capsule has been determined. The Discovery Centre was identified as a desirable location for the project as it is a gateway to the Trans Canada Trail as well as Path of the Paddle.

**Moved by Councillor Smith, seconded by Erik Skiby and CARRIED**

That the Trans Canada Trail Ontario time capsule be located at the Lake of the Woods Discovery Centre and further;

That the minutes of this meeting and 2016-2019 Kenora Urban Trails Work Plan be included in the time capsule.

**b) Official Opening of Path of the Paddle and TransCanada Trail Follow Up**

Josh thanked Judy and Diane for all of their efforts in meeting and planning the official opening of Path of the Paddle and TransCanada Trail. He also thanked Councillor Smith for her opening remarks at the event. Josh commented that Councillor Smith represented the Kenora Urban Trails Committee very well.

The event held on August 26<sup>th</sup> was fully funded by Trans Canada Trail. Bob Onysko, Chairman of the Kenora Regional Trail Committee for the Path of the Paddle was very pleased with the attendance of the event.

Josh and Melissa will be submitting a final report to Trans Canada Trail.

Councillor Smith spoke on the Dip, Dip & Swing exhibit which was a great representation of the Trans Canada Trail and Path of the Paddle. Items from the exhibit have been auctioned off however the mosaic canoe "Reflection of the Path" is still available. The City of Kenora has the opportunity to purchase it.

**Moved by Diane Pelletier, seconded by Councillor Smith and CARRIED**

That the Kenora Urban Trails Committee supports the City of Kenora in pursuing the opportunity to acquire the glass mosaic canoe "Reflection on the Path" and further;

That the mosaic canoe be located at the Discovery Centre.

## **8. Canada Games Follow Up**

Josh provided an update on the success of the Canada Games. It was commented that the rowing events have put Kenora and its rowing facility on the map. Athletes and Canada Games organizers could not speak highly enough of the City of Kenora staff and community volunteers, for their efforts and contributions.

Josh and Melissa will be sharing a video at the next meeting highlighting the events. Councillor Smith noted that staff will be recognized at the September Council meeting for their efforts and contributions.

## **9. Roundtable**

Josh informed the group the new Trail Guide has been printed and 40,000 copies are available. He will bring the Trail Guide to the next meeting to show the group.

Councillor Smith thanked Josh and City staff for all of their hard work in preparation for and during the Canada Summer Games. She also thanked Judy and Diane for their work planning the Trans Canada Trail and Path of the Paddle grand opening event.

Erik inquired about getting access to historical Kenora Urban Trails Committee documents. Judy and Josh advised they would go through their files and circulate to him.

## **10. Next meeting**

Wednesday, October 4, 2017 at 4:00 p.m.

## **. Adjournment**

The meeting was adjourned at 5:25 p.m.